

WEBB COUNTY, TEXAS

COMMISSIONERS COURT AGENDA

LOUIS H. BRUNI Webb County Judge (956) 523-4600

FRANK SCIARAFFA Commissioner, Precinct 1 (956) 523-4660

JUDITH G. GUTIERREZ Commissioner, Precinct 2 (956) 523-4624

JERRY GARZA Commissioner, Precinct 3 (956) 523-4625

CINDY CORTEZ BRUNNER Commissioner, Precinct 4 (956) 523-4652

MARGIE IBARRA Webb County Clerk (956) 523-4251

HOMERO RAMIREZ Webb County Attorney (956) 523-4044

LEO FLORES Webb County Auditor (956) 523-4016

PUBLIC NOTICE

COMMISSIONERS COURT MEETING
Webb County Courthouse
1000 Houston Street, 2ND Floor
Laredo, Texas 78040
September 25, 2006 at 1:00 p.m. and continuing
September 26, 2006 at 1:00 p.m. if necessary

Call to order by the Honorable County Judge, Louis H. Bruni

- 1. Roll call by the Honorable County Clerk, Margie Ibarra
- 2. Pledge of Allegiance
- 3. Approval of minutes for September 11, 2006.
- 4. Approval of Bills, Payroll and Monthly Reports
- 5. Communications
- 6. Public Comment-This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

HONORABLE LOUIS H. BRUNI, WEBB COUNTY JUDGE

- 7. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications for a land-man for supervision of the oil and gas leases on Webb County School Lands and any other matters incident thereto.
- 8. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications for an MIS Director and any other matters incident thereto.
- 9. Discussion and possible action to appoint Ms. Kandy Walker Leyendecker to the Webb County Historical Commission.

HONORABLE FRANK SCIARAFFA, WEBB COUNTY COMMISSIONER PCT. 1

10. Discussion and possible action to allocate TEN THOUSAND DOLLARS (\$10,000.00) in the FY 2006-2007 budget to fund the Kids Café Program for Rio Bravo and El Cenizo with matching funds of TWELVE THOUSAND FIVE HUNDRED DOLLARS (\$12,500.00) each from other community donations.

HONORABLE JUDITH G. GUTIERREZ, WEBB COUNTY COMMISSIONER PCT. 2

- 11. Discussion and possible action to add Casa Ortiz, located at 915 Zaragoza Street, being the East 30.55' of Lot 2, the West 55.69' of Lot 3, & the West 55.69' of North 50' of 8 & East 38.81' of the North 50' of Lot 9, Block 19, Western Division, Laredo, Webb County Texas, to the Villa Antiqua Project and authorizing the Honorable Judith G. Gutierrez, Webb County Commissioner, Precinct 2 and the Honorable Homero Ramirez, Webb County Attorney to negotiate a lease purchase agreement with the owners of the property and any matters incident thereto. [Co-Sponsored by Hon. Frank Sciaraffa, Webb County Commissioner Prct.1]
- 12. Discussion and possible action to designate and appropriate funding to provide for lease-purchase payments for "Casa Ortiz" and any matters incident thereto. [Co-Sponsored by Hon. Frank Sciaraffa, Webb County Commissioner Prct.1]

COMMISSIONERS COURT

- 13. Discussion and possible action to approve the Webb County Tax Rate of .056529 for General Fund Debt Service and .002012 for the Road and Bridge Fund Debt Service for a total Debt Service rate of .058541 per \$100 taxable valuation for tax year 2006 (Fiscal Year 2006-2007) pursuant to Chapter 26, Texas Property Code.
- 14. Discussion and possible action to approve the Webb County Tax Rate of .355921 for General Fund Maintenance and Operation and .005593 for the Road and Bridge Fund Maintenance and Operation for a total Maintenance and Operation rate of .361514 per \$100 taxable valuation for tax year 2006 (Fiscal Year 2006-2007) pursuant to Chapter 26, Texas Property Code.
- 15. Discussion and possible action to adopt, by Order, the Webb County Tax Rate of .420055 per \$100 taxable valuation for tax year 2006 (Fiscal Year 2006-2007) pursuant to Chapter 26, Texas Property Code.
- 16. Discussion and possible action regarding the setting of salaries, expenses and other allowances of Webb County Elected Officers for Fiscal Year 2006-2007 and authorizing the issuance of written notice to Elected Officers of the officer's salary and personal expenses a per section 152.013, Texas Local Government Code.

PUBLIC HEARING

17. Public Hearing to consider the proposed budget pursuant to Texas Local Government Code Section 111.007. At the conclusion of this Public Hearing, the Commissioners Court shall take action on the proposed budget pursuant to Texas Local Government Code Section 111.008(a).

CLOSE PUBLIC HEARING

- 18. Discussion and possible action to adopt the Webb County budget for Fiscal Year 2006-2007 pursuant to Chapter 111, Texas Local Government Code. The Court may make any modifications to the County Judge's proposed budget that it considers warranted by law and required by the interest of the taxpayers by majority vote.
- 19. Discussion and possible action to adopt the "OPERATIONAL GENERAL ORDER" for fiscal year 2006-2007.

- 20. Discussion and possible action to designate meeting dates and times on which the Commissioners Court shall convene in regular term each month during the Fiscal Year 2006-2007 Pursuant to Section 81.005, Texas Local Government Code. The Court may convene on any other day as deemed necessary and as authorized by law.
- 21. Discussion and possible action to approve the proposed Holiday Schedule for Fiscal Year 2005-2006:

Columbus Day October 9, 2006 (Monday) Veteran's Day November 10, 2006 (Friday)

Thanksgiving November 23 & 24, 2006 (Thursday & Friday)

Christmas December 22, 25 & 26, 2006 (Friday, Monday & Tuesday)

New Years January 1, 2007 (Monday)
Martin Luther King January 15, 2007 (Monday)
President's Day February 19, 2007 (Monday)

Good Friday April 6 and 9, 2007 (Friday & Easter Monday)

Memorial Day May 28, 2007 (Monday) Independence Day July 4, 2007 (Wednesday) Labor Day September 3, 2007 (Monday)

MEDIA BREAK

ELECTED OFFICIALS

Honorable Patricia A. Barrera, Webb County Tax Assessor-Collector

22. Discussion and possible action to designate the northeast side of the 1st Floor of the Justice Center to the Tax Office.

^{*}Three Personal Holidays

^{*}In accordance with Section 9.4 of the Webb County Personnel Policies and Procedures Manual, the three personal holidays will remain in effect.

Honorable Delia Perales, Webb County Treasurer

23. Discussion and possible action to pass a resolution amending authorized representative for signatory purposes for the Texpool Investment Entity by deleting Luis Sauceda as a signatory and adding Carmen Moreno, Executive Administrator, as a signatory.

Honorable Homero Ramirez, Webb County Attorney

- 24. Discussion and possible action to lease block seven hundred twenty (720) in the Eastern Division of the City of Laredo, Texas less and except the most northerly portion thereof which is within a tennis court area, from the Paisano Girl Scouts Council for a 25 year term, for County and public purposes, and authorizing the allocation of FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$450,000.00) from Bond Series 2006 for the construction of youth educational and recreational facilities, and any other matters incident thereto.[Requested by Honorable Cindy Cortez Brunner, Commissioner, Precinct 4]
- 25. Discussion and possible action to approve the construction of an indoor arena at LIFE Downs; the allocation of TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00) from Bond Series 2006 for the construction of the arena; the solicitation of design build proposals for the construction of the arena; and any matters incident thereto. [Requested by Honorable Cindy Cortez Brunner, Commissioner, Precinct 4]
- 26. Discussion and possible action to enter into a one (1) year (October 1, 2006 through September 30, 2007) Equipment Service Agreement with Record Systems, L.L.C. to provide equipment maintenance for the Kardex Lektriever filing system located at the Risk Management Department at a cost of NINE HUNDRED AND SEVENTY FIVE DOLLARS (\$975.00), and authorizing the County Judge to execute all relevant documents. [Requested by Risk Management; Acct. No. 001-0105-6402 (Equipment Maintenance)].
- 27. Discussion and possible action to enter into a one (1) year (October 1, 2006 through September 30, 2007) Equipment Service Agreement with Record Systems, L.L.C. to provide equipment maintenance for the Kardex Lektriever filing system located at the Purchasing Agent at a cost of NINE HUNDRED AND SEVENTY FIVE DOLLARS (\$975.00), and authorizing the County Judge to execute all relevant documents. [Requested by Risk Management; Acct. No. 001-0600-6402 (Equipment Maintenance)].

- 28. Discussion and possible action to enter into a one (1) year (October 1, 2006 through September 30, 2007) Equipment Service Agreement with Record Systems, L.LC. to provide equipment maintenance for the Kardex Lektriever filing system located at the Webb County Attorney's Office at a cost of NINE HUNDRED AND SEVENTY FIVE DOLLARS (\$975.00), and authorizing the County Judge to execute all relevant documents. [Requested by County Attorney, Acct. No. 001-1101-6402 (Repairs and Maintenance Equipment)].
- 29. Discussion and possible action to enter into an Equipment Maintenance Agreement with Office Communications Systems, Inc. for one (1) Toshiba ES-352 Digital Photocopier Machine for the Floyd's Kitchen Head Start for a twelve (12) month period (October 1, 2006 through September 30, 2007) with a monthly base rate of TWENTY-FIVE DOLLARS (\$25.00) being THREE HUNDRED DOLLARS over the term of the lease and authorizing the County Judge to sign all relevant documents. [Requested by Head Start Account No. 903-4208-6014 (Equipment Rental)].
- 30. Discussion and possible action to enter into an Equipment Lease Agreement with Office Communications Systems, Inc. for one (1) Toshiba ES-352 Copier to be located at head Start Floyd's Kitchen Center for a thirty-six month period (October 1, 2006 through September 30, 2009) in the amount of ONE HUNDRED EIGHTEEN DOLLARS AND NINETY-FIVE CENTS (\$118.95) per month being a total of FOUR THOUSAND TWO HUNDRED EIGHTY-TWO DOLLARS AND TWENTY-CENTS (\$4,282.20) over the term of the lease and authorizing the County Judge to sign all relevant documents. Requested by Head Start Account No. 903-4208-6014 (Equipment Rental)].
- 31. Discussion and possible action to enter into a five (5) year (April 1, 2006 through March 31, 2011) Equipment and Maintenance Lease Agreement with Pitney Bowes to lease and maintain a DM 1000 Postage Metering System and accompanying hardware and software located at the Tax Assessor/Collector's office at a cost of EIGHT HUNDRED AND SIXTY FOUR DOLLARS (\$864.00) a month for a total cost of FIFTY ONE THOUSAND EIGHT HUNDRED AND FORTY DOLLARS (\$51,840.00) over the lease term, and authorizing the County Judge to execute all relevant documents. [Requested by Webb County Tax Assessor/Collector; Acct. No. 001-0106-6402 (Repairs & Maintenance Equipment)]

- 32. Discussion and possible action to enter into a two (2) year lease agreement (September 18, 2006 thru September 17, 2008) with Resun Leasing, Inc. for a portable building being payable in quarterly installments of FOUR THOUSAND ONE HUNDRED NINETEEN DOLLARS (\$4119.00) and authorizing the County Judge to sign all relevant documents. [Requested by Head Start; Account No. 903-4207-6012 (Space Rent)]
- 33. Discussion and possible action to enter into a "Security System Agreement" with The Best Alarm Company for fire monitoring for two (2) years (June 7, 2006 through June 6, 2008) at TWO HUNDRED THIRTY-NINE DOLLARS (\$239.00) per year and authorizing the County Judge to sign all relevant documents. [Requested by M. I. S. (Records Management), Account No. 001-0500-6402 (Equipment Maintenance)]
- 34. Discussion and possible action to enter into a "Security System Agreement" with The Best Alarm Company for security monitoring for a period of two (2) years (June 7, 2006 through June 6, 2008) at TWO HUNDRED THIRTY-NINE DOLLARS (\$239.00) per year and authorizing the County Judge to sign all relevant documents. [Requested by M. I. S. (Records Management), Account No. 001-0500-6402 (Equipment Maintenance)]

Honorable Ruben Reyes, Webb County Constable Pct. 2

35. Discussion and possible action to approve the transfer of one (1) 2001 Ford vehicle VIN number (1FTRX17W61NB01003) from the Sheriff Department to Constable Ruben Reyes, Pct. 2.

DEPARTMENT HEADS

COMMUNITY ACTION AGENCY

- 36. Discussion and possible action proclaiming the week of October 2-6, 2006 as "Try Transit Week" in Webb County.
- 37. Discussion and possible action to approve payment by the Webb County Community Action Agency totaling \$336.72 to the Texas Department of Housing and Community Affairs for a disallowed expenditure made by the program. The grant runs from January 1, 2006 through December 31, 2006. [Funds are to come from County Grant Matching account # 001-0112-7200-08).

ECONOMIC DEVELOPMENT

- 38. Discussion and possible action to accept the award of a Victim Coordinator Liaison Renewal Grant from the Office of the Attorney General Crime Services Division in the amount of \$39,000.00 with a \$3,300.00 in-kind match for a total amount of \$42,300.00. The grant will fund a Victim Coordinator Liaison position in the Webb County District Attorney's Domestic Violence Unit and this project will be administered by the District Attorney's Office.
- 39. Discussion and possible action to accept a grant from the U. S. Department of Justice Edward Byrne Memorial State and Local Law Enforcement Assistance Discretionary Grants Program in the amount of \$49,413.00 for improvements to the existing Webb County pistol and rifle range that will facilitate and improve training opportunities for Webb County law enforcement personnel.
- 40. Discussion and possible action to authorize Judge Louis H. Bruni to sign a contract with Wildfire Truck and Equipment Sales/Southwest Ford for the construction and purchase of a large brush truck for Webb County Fire Services. The purchase amount on the contract is \$121,364.00, of which \$108,000.00 will be reimbursed by a Texas Forest Service Grant, with the remainder/match covered by the County as per previous action of the Commissioners Court.
- 41. Discussion and possible action to authorize the Economic Development Department to apply for a Texas Task Force on Indigent Defense Formula Grant in the amount of \$111,453.00, to be administered by the Public Defender's Office. There is no County match required.

ELECTIONS

42. Discussion and possible action to fill vacant slot # 046, Assistant Specialist, at \$10.69 per hour to be charged to the Election Administration Payroll Account # 001-0107-5001.

HEADSTART

43. Discussion and possible action to ratify the Head Start Child and Adult Care Food Program Update Application for FY 2006 - 2007 (October 1, 2006 - September 30, 2007).

PURCHASING

- 44. Discussion and possible action to retain the services of VAV Electric in the amount of \$23,000.00 for an electric meter loop for the Water Well located on the Webb County School Lands, Hwy. 44. [Engineering Department Acct. No. 718-0118-8601;Balance \$100,000.00]
- 45. Discussion and possible action to purchase a one (1) three-quarter ton pickup through the Houston Galveston Area Council State Contract No. VE03-06 in the amount of \$23,327.00 for the land officer. [Funds: Certificates of Obligation Series 2006.]
- 46. Discussion and possible action to request one (1) cellular phone for the Purchasing Staff for 500 minutes.
- 47. Discussion and possible action to ratify the purchase of one (1) circuit breaker from C.E.D. in the amount of \$5,630.00 for the Webb County Jail-Sheriff's Department. [Acct. No. 001-2060-6401;Balance \$8,033.31]
- 48. Discussion and possible action to authorize the Purchasing Agent to purchase four (4) computers, six (6) monitors and software from Southern Computer Warehouse in the amount of \$9,997.58 for the District Attorney's Office. [Acct. No. 169-1100-6224; Balance \$10,000.00]
- 49. Discussion and possible action to purchase ten (10) complete air packs through the Houston Galveston Area Council Bid No. RE11-04 in the amount of \$26,727.00 from Dooley Tackaberry for the Sheriff's department. [Acct. No: 001-2060-6402 Balance \$19,982.16 and Acct. No. 168-2001-6401; Balance \$11,700.00]
- 50. Discussion and possible action to authorize the Purchasing Agent to solicit proposals for a Certified Appraiser for nineteen (19) parcels for the Cuatro Vientos Road Project for the Engineering Department. [Acct. No. 694-7102-6022; Balance \$24,892.00]
- 51. Discussion and possible action to authorize the Purchasing Agent to purchase one (1) digital color copier in the amount of \$9,580.00 from Office Communications Systems for the Engineering Department. [Acct. No. 660-0115-8801; Balance \$9,574.07]
- 52. Discussion and possible action to authorize the Purchasing Agent to lease purchase one (1) digital color copier for 36 months in the amount of \$277.65 per month for the Head Start Program. [Acct. No. 903-4207-6014; Balance \$11,444.00]

- 53. Discussion and possible action to reject the one (1) proposal received for the Online E-Payment for traffic citations and to authorize the purchasing agent to readvertise for proposals.
- 54. Discussion and possible action to purchase a/c window units from Sears/Kenmore through the TXMAS state contract number 6-51V020 for the CAA-CEAP Program.
- 55. Discussion and possible action to purchase two (2) 2007 Chevrolet Tahoes through the Houston Galveston Area Council state contract VE03-06 in the amount of \$69,846.00 for the Sheriff's Department. [Acct. No. 324-2001-8801; Balance \$71,337.25]
- 56. Discussion and possible action to approve the final payment to Zertuche Construction in the amount of \$29,248.00 for the interior repairs project for the Risk Management department, Cynthia Mares-Risk Manager. [Acct. No. 001-0105-6032-04 Storm Damage Claims.]
- 57. Discussion and possible action to award the following bids for the FY 2006-2007 annual contracts:

Bid 2007-19	"Two Year Contract for Pharmaceutical Supplies Recommendation: Peoples' Preferred Pharmacy
Bid 2007-25	"Annual Contract for Automotive Glass Replacement Recommendation: Garcia's Auto Glass
Bid 2007-26	"Annual Contract for Plumbing Supplies" Recommendation: Hughes Supply Plumbing
Bid 2007-32	"Annual Contract for Uniforms" Recommendation: UniFirst

- 58. Discussion and possible action to authorize the Purchasing Agent to obtain cellular services from Verizon Wireless for (7) seven cellular phones with 200 minutes for the Webb County Community Action Agency Meals on Wheels Program.
- 59. Discussion and possible action to authorize the Purchasing Agent to retain from Verizon Wireless cellular services for the El Cenizo Community Center for a total of three (3) phones. Ricardo Molina, Director (900 minutes).

Risk Management

60. Discussion and possible action to approve the placement of the County's Excess Workers Compensation Insurance with Midwest Employers Casualty Company for excess coverage and direct and authorize Wachovia Insurance Services, Inc. (Webb County's Insurance Broker) to finalize the placement in one of the following amounts,

Retention Amount	Annual Premium
\$500,000.00	\$74,544.00
\$450,000.00	\$76,711.00
\$400,000.00	\$78,999.00

and authorizing the County Judge to sign all relevant documents: [Funds available in account #817-0105-6035]

61. Discussion and possible action to accept and approve the Insurance Committee's recommendation on Request for Proposal (RFP) 2006-19 and award a 13 month contract, beginning October 1, 2006, to the Texas Association of Counties Health and Employee Benefit Pool to bind Blue Cross Blue Shield to act as the County's Third Party Administrator for health/dental plans at the following per covered individual per month rates:

\$40.47 for medical Claim administration services

\$3.72 for dental claim administration services

\$3.40 for disease management services

\$19.70 for specific stop loss insurance

\$200,000 deductible for medical claims

\$3.16 for aggregate stop loss insurance

125% corridor for medical and prescription drug claims

and authorizing the County Judge to sign all relevant documents. [Funds available in account #816-0105-6038]

62. Discussion and possible action to approve the renewal of Property/Casualty/Liability Insurance and decline the TRI Terrorism coverage with St. Paul Travelers at an annual premium of \$740,217.31 (effective October 1, 2006 through September 30, 2007) and directing and authorizing McGriff, Seibels & Williams of Texas Inc., the County's Property/Casualty/Liability Insurance Broker, to place said policy with St. Paul Travelers and authorizing the County Judge to sign all relevant documents. [Funds available in account #001-0105-62-032]

- 63. Discussion and possible action to retain the services of Professional Actuarial Services, Inc. for the Actuarial Report of Webb County's Self funded Workers' Compensation Program for the period ending September 30, 2006, granting an exemption from Section 262.024 of Local Government Code (Competitive Proposal Requirements) for a cost not to exceed FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$4,800.00) and authorizing the County Judge to execute all relevant documents. [Account # 817-0105-6022 Professional Services]
- 64. Discussion and possible action to retain the services of Lewis & Ellis, Inc., for the mandated GASB Statement 45 for the accounting of Retiree Fund Program at a cost not to exceed FIFTEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$15,750.00) and Ordering an exemption from Section 262.024 of Local Government Code (Competitive Proposal Requirements) and authorizing the County Judge to execute all relevant documents. [Account # 817-0105-6022 Professional Services]
- 65. Discussion and possible to increase the employee contribution to the Webb County Health Insurance by TEN DOLLARS (\$10.00) per pay period, per employee across all Employee Tiers effective October 1, 2006 resulting in the following changes:

TIER	FROM	ТО
Employee Only Employee One Child Employee Children Employee Spouse	\$10.00 \$55.00 \$60.00 \$90.00	\$20.00 \$65.00 \$70.00 \$100.00
Employee Family	\$110.00	\$120.00

EXECUTIVE SESSION

- 66. Discussion and possible action to authorize the settlement of bodily injury of Armando Mata and Melissa Zuniga Ramos resulting from a motor vehicle collision which occurred on or about June 21, 2005 with a County vehicle driven by an Head Start employee. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (2) Consultation with Attorney.] (Account No. 001-0105-9201 Head Start/Claims Paid)
- 67. Adjournment

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

♣ DISABILITY ACCESS STATEMENT ♣
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Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS	_ DAY OF SEPTEM	IBER, 2006	
Ву:		_	
YOLANDA L. CA COURT ADMINIS	RRILLO		
<u>C</u>	ERTIFICATION OF I	NOTICE AND POSTING	
meeting of the Webl said notice, and that board at the Courtho accessible to the ge , 2	c County Commission I posted a true and buse door of Webb Conneral public at all time 1006 and said notice	eby certify that the above oners Court, is a true and correct copy of said notic County, Texas, at a place nes on the day of remained so posted cont	correct copy of ce on the bulletin readily
least 72 hours prece	ding the scheduled	time of said meeting.	
DATED THIS	DAY OF	, 2006	;
COUNTY CLERK, V	VEBB COUNTY, TEX	XAS	